

**CHCF-A Administrative Committee
Meeting Minutes for October 5, 2017
10:00 A.M. Room 3204**

Venues

California Public Utilities Commission
505 Van Ness Avenue
Room 3204
San Francisco, CA 94102

Alternate Public and Teleconferenced Locations:

Junipero Serra State Office Building
320 West 4th Street, Suite 500
(Corner of West 4th Street and Broadway Street)
Los Angeles, CA 90013

Mono County CAO Conference Room
Sierra Center Mall, Suite 307
452 Old Mammoth Road
Mammoth Lakes, California 93546

Attendees

| | |
|-------------------|---------------------------------------|
| Stanley Lee | Primary CBO (In Los Angeles) |
| Stephen Kalish | Alternate CBO (In Mammoth Lakes) |
| Patrick Hoglund | Office of Ratepayer Advocates |
| Sindy Yun | Legal |
| Ann Ten-Eyck | Cooper, White Cooper |
| Kristina Abadjian | Executive (via telephone Los Angeles) |
| Michael Amato | Communications Division |
| Felix Robles | Communications Division |
| Michael Coen | Communications Division |
| Miriam Sidney | Communications Division |

1. Introductions

Introductions were made and roll was taken.

2. Approval of the February 16, 2017, Public Meeting Minutes

Stephen Kalish moved to approve minutes. Stanley Lee seconded the motion. Minutes were unanimously approved.

3. Administrative Services-Fiscal Services

Michael Coen, with input from Michael Amato and Felix Robles, presented financial statements provided by Michelle Morales:

- In response to Stephen Kalish's and Stanley Lee's request at the AC meeting on June 22, 2017, for additional financial details for Fund 0464 expenditures, Michael Coen noted Morales' statements represent additional details regarding Fund 0464 expenditures than previously provided.
- Michael Coen and Michael Amato stated that fund balances for the quarter ending on September 30, 2017, will be available in the month of October 2017.

- Michael Coen clarified the following regarding Page 4 of the meeting package:
 - Line entitled Audit Contracts are “contracts outside our purview” and are primarily surcharge audits of telecommunications companies.
 - The statement represents appropriations, revenues, and fund balances from three recent fiscal years and the current year-to-date.
- Michael Coen requested clarification of the line item “Due From Other Funds”; Felix Robles stated that from time to time the State borrows from our funds.
- In response to Stephen Kalish’s questions regarding Page 5 of meeting package, Michael Coen and Michael Amato clarified the following:
 - Michael Coen explained to Stephen Kalish the line item “IT Contract (MTS/TUFFS Upgrade)” represents monies applied to support IT systems.
 - Michael Amato noted that implementation of 2014 MTS legislation necessitated system upgrades to collect prepaid wireless service providers’ remittances; the 2014/2015 budget line item was an operational cost for hiring outside contractors for this purpose.
 - Regarding CPUC’s Intervenor Compensation program, Michael Coen explained that CPUC compensates third party expert witnesses to proceedings, further explained that the ALJ adjudicates the dollar value of compensation each party may rightfully claim, and speculated the 2014/2015 line item may relate to the A-fund review transpiring in that fiscal year.

Stephen Kalish moved to conclude this Administrative Services-Fiscal Services agenda item.

4. Liaison Reports

a. Communications Division

Michael Coen, with help from Felix Robles, presented the Communications Division report:

- CD, ORA, and ALJ divisions are finishing four Test Year 2018 GRCs;
- CD and ORA divisions received October 2, 2017 applications from Ducor and Foresthill for Test Year 2019;
- CD is slated to receive an application from Pinnacles for Test Year 2019 on December 1, 2017;
- Michael Coen is preparing the annual calendar year funding resolution;
- The A-fund is undergoing a Phase II in Rulemaking 11-11-007;
- Stephen Kalish requested an update regarding a Cooper White & Cooper filing comments to reduce the number of AC meetings per year from four to two. Michael Coen explained a decision or a resolution must be issued prior to such procedural change. Felix Robles clarified this was one of several issues raised in filings and one of several A-fund staff priorities. Sindy Yun provided legal input that four annual meetings would continue until amended via either an open rulemaking or a resolution. Stephen Kalish moved to develop a position on this item at next meeting, Stanley Lee seconded the motion.
- Stanley Lee requested synchronizing the AC meeting dates with AC deadlines (e.g. budget votes). All were in favor.

b. Legal Division – No comments.

- #### **5. Public Comments**
- Ann Ten-Eyck requested opportunities to share anecdotes regarding A-fund subsidy expenditures in future AC meetings. Stephen Kalish motioned to incorporate the anecdotes into the public comments. Stanley Lee seconded the motion. Ann Ten-Eyck accepted this arrangement. Mike Coen requested that, should Ann Ten-Eyck intend to distribute any handout(s), that she send them to him few days before the meeting.

6. Future Meeting Date

Stephen Kalish indicated travel to the public venue in Mammoth Lakes will be a hardship on the proposed February 15, 2018, date due to weather conditions. Stephen Kalish was amenable to Michael Coen's recommendation to inquire into the availability of a local fire station as an alternative public venue. Accordingly, the next meeting will be at 10:00 AM on February 15, 2018.

7. Adjournment

Motion to adjourn the meeting by Stephen Kalish and seconded by Patrick Hoglund. The motion carried and the meeting was adjourned at 10:40 a.m.